



# GRAYLYN

WEDDINGS





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# *Ceremonies*



## *The White Garden*

In the southwest lawn of the Manor House, a stone gazebo and terrace frame the White Garden. The garden's year round white blooming flowers make a beautiful and natural setting for wedding ceremonies.

## *The Rear Lawn*

Located just behind the Rear Terrace, the Rear Lawn offers the perfect space for a large wedding ceremony. The Rear Lawn offers beautiful views including Graylyn's iconic pond and bridge.

## *The Rose Garden*

Found within the French Cottage feel of The Mews, the picturesque Rose Garden is the ideal location for an intimate ceremony.

## *The Atlantis Room*

Graylyn's indoor space, is used for inclement weather or personal preference. The room looks over the White Garden creating an idyllic backdrop for a wedding ceremony.



# Receptions

## *The Living Room Wing*

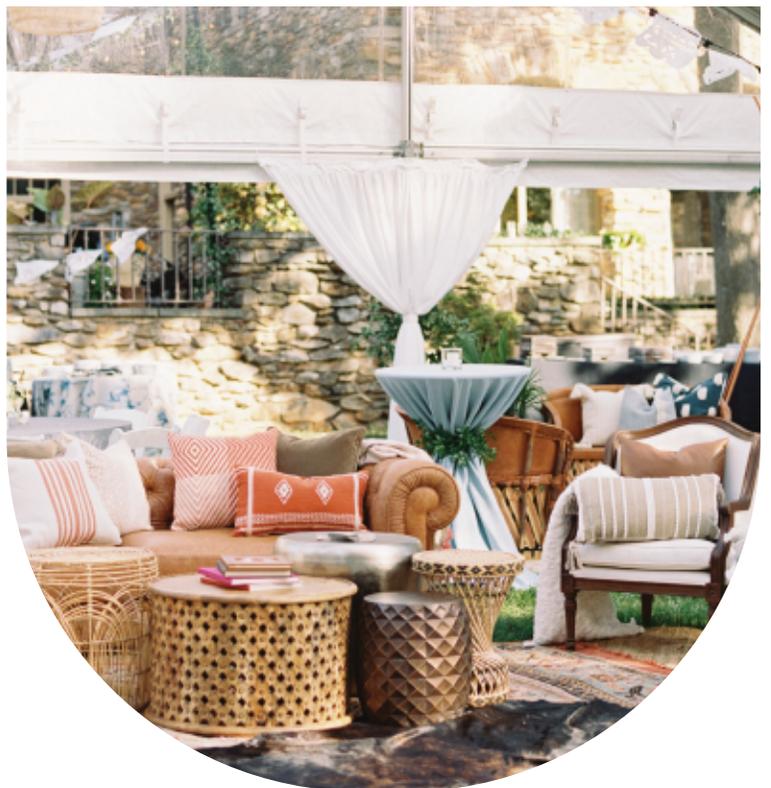
As you enter the Manor House through the fifteenth-century French carved doorway, you are transported into another era. Continue into the Living Room Wing which encompasses the sophistication and elegance of the Living Room, outdoor terrace and the Atlantis Room to dine and dance the night away.



## *The Rear Lawn*

The Rear Lawn offers the perfect landscape for a tented\* reception. This reception space allows for a more open area for guests to enjoy dinner and dancing outdoors.

*\*Please note that tents must be rented through the Graylyn team and is not included in the event space rental fee.*

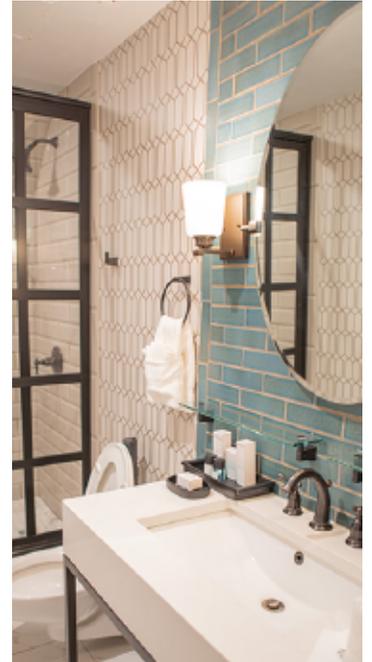






# Accommodations

Graylyn's guest rooms provide an extraordinary blend of warmth, style, and service. Luxurious comforts that create a special experience for each of our overnight guests. With each building offering a unique room type, our overnight accommodations are sure to suit the needs of your wide array of guests.



## The Manor House

At the Manor House, enjoy the original 1930s resident and guest room floor with all of the comforts of modern amenities. The Manor House features 34 exquisite guest rooms including The Bowman Gray Suite and The Nathalie Gray Suite. In addition to these rooms, the Manor House also offers multiple elegant private dining and event spaces.

## Wedding Night Package

Celebrate your wedding night in pure luxury in one of our Manor House premium guest rooms. A bouquet of red roses, a bottle of chilled champagne, and delicious chocolate covered strawberries await you when you book the Graylyn Wedding Night Package. The package also includes a Graylyn print, room service breakfast for two adults, an early check-in and a late check-out. Please note that this package is not included with our wedding packages.



# Accommodations

*As an enchanting historic property with all the modern amenities, Graylyn features 85 well-appointed and uniquely decorated guest rooms attractively situated throughout the pristine 55-acre estate. With five distinct and exclusive buildings each containing diverse accommodations for your quest to choose from, an unforgettable experience awaits.*

## *The Mews*

Just over the curved stone bridge and sprawling lawn is the French Cottage inspired The Mews. The Mews is a breathtaking enclave housing Graylyn's largest function spaces, the Rose Garden, a cobblestone courtyard, and 35 spectacular guest rooms.



## *Gardener's Cottage*

The Gardener's Cottage was originally home to the estate gardener when the estate opened in 1932. Quaint, distinctive, and private, it is ideal for wedding parties. The cottage sleeps 6-10 people and consists of four premium guest rooms, private baths, and a common parlor room. These amenities make the Gardener's Cottage the perfect intimate gathering place.



## *Bernard Cottage*

The Bernard Cottage, the original temporary residence for the Gray's during the construction of the Manor House, is the ideal space for the bride or grooms entire family. The cottage sleeps 12-16 people and hosts nine guest rooms including the Benjamin Bernard Suite.



# Guidelines

*Thank you for considering Graylyn to host your wedding event! We are looking forward to meeting you and helping you create a timeless and memorable occasion at the Estate. The following information will answer many of the questions you have about your wedding ceremony and reception, or reception alone. Please contact us to discuss your special event in more detail.*

## **Wedding Ceremony Fee**

The wedding ceremony fee includes the space for typically up to 125 guests, white folding chairs, and tables for the guestbook and gifts. Brides are also entitled to have their portraits taken in the Manor House or on the grounds of Graylyn. Space for your rehearsal and dressing rooms will be provided, location on the property subject to availability. For groups larger than 125 guests, please contact your Graylyn Wedding Representative.

## **Event Space Rental**

Graylyn is a beautiful former private residence, and the perfect space for your event. Please ask your Graylyn Account Manager for event space rental pricing. Our event rental fee includes your private space, tables, chairs, white floor-length table linens, black or white napkins, china, glassware, and silverware.

## **Reception Requirements**

Graylyn asks for a food and beverage minimum expenditure for events and weddings that occur on Fridays and Saturdays. Sunday minimums are based on a per-person rate. All food and beverage items must be provided by The Graylyn Estate, with the exception of your wedding cake.

## **Reception Information**

Reception space is available from 4pm to 11pm. Food and beverage may not be removed from the property. All food and beverage is subject to 7% NC sales tax and 22% service charge which will be applied to the final bill.



# Frequent Questions

## ***How can I secure a date at Graylyn?***

After you have made the decision to host your wedding events at Graylyn, please notify your Graylyn Wedding Representative of the number of guests you will guarantee and your space requirements. Your selected date will be reserved for 10 days, pending receipt of your signed contract and a non-refundable deposit of 50% of the estimated food and beverage cost (excluding tax and gratuity). Please note that we are not able to hold a date without a signed contract.

## ***When will my payments be due?***

Within 10 days of your receipt of the contract, it must be signed and returned to Graylyn along with a non-refundable deposit of 50% of the estimated food and beverage cost, excluding tax and gratuity. Approximately two weeks before your event, you will receive an estimate of all charges that are due. Final estimated payment must be received no later than 10 days prior to the event. Graylyn must receive your estimated payment before the event can begin. In the event that you have overpaid, Graylyn will issue you a refund. If there are additional charges, you will receive an invoice to be due 10 days after the event or upon receipt of the invoice.

## ***Will I need to hire a wedding director?***

Graylyn strongly recommends that you utilize the services of a professional wedding director; however, it is not mandated. Our Wedding Coordinator will work with you to select your menus, plan the setup of your event space, and organize all venue related details. A wedding director will assist you in the coordination of your ceremony, oversee your other vendors, and provide guidance on wedding related events not associated with services provided by Graylyn.

## ***Am I allowed to select my own vendors?***

Although you may secure your own vendors, it is highly recommended that you seek the services of Graylyn's preferred vendors as they have been recognized for superior customer service and likeminded in the goal of keeping the wedding couple's best interest at heart.

## ***Can I have a tent for my event at Graylyn?***

Often tenting a space is an excellent weather backup plan for an outdoor ceremony or reception. A tent may be also a great solution to gain additional space or afford the opportunity for a unique design. If you are considering a tent option, please notify your Coordinator right away. We will then assess feasibility for the specific location and type of tent needed. Should you choose to include a tent in your space, it is then required that your Graylyn Coordinator secure the tent, permits, and inspection required. Securing a tent directly is not permitted.

## ***When do I have a menu tasting?***

Graylyn recommends a menu tasting no later than four to six months prior to your wedding. During the initial planning meeting with your Graylyn Coordinator, we encourage you to share your food and beverage vision. Should you desire a custom menu, menu item, or specialty beverage, Graylyn's Executive Chef and Beverage Manager will be invited to participate, offering their appropriate expertise. Once your menu has been determined, a tasting will be arranged to ensure the menu meets your vision.

## ***Do you offer seasonal discounts?***

Discounted rental and minimums may be available during select months and days. Please inquire with your Graylyn Wedding Representative to learn more.

## ***May I have bridal portraits taken at Graylyn prior to my wedding?***

Yes! Brides that have a wedding at Graylyn are given the option to schedule a photography session (indoor and outdoor) at the estate with the photographer of their choice. The fee for photography sessions is included in the wedding package. The estate and grounds make a breathtaking backdrop for your engagement photos or bridal portraits. Please consult with your Graylyn coordinator prior to finalizing your date with your photographer in order to ensure availability.

## ***What parking options are available to my guests?***

Graylyn offers complimentary self-parking in the rear of the Manor House.

## ***How do I arrange overnight accommodations for my guests?***

Graylyn's 85 uniquely decorated guest rooms and suites will make your guests feel like royalty. If you would like to guarantee accommodations for your guests, we recommend discussing a room block. A room block agreement will guarantee an agreed-upon number of rooms for specific dates and rates. You can then choose to either have your guests make reservations individually into this block of rooms or submit a rooming list to your Graylyn coordinator.

## ***Will there be another wedding at the same time as mine?***

Graylyn is committed to hosting only one wedding at a time to ensure that you receive our full, focused service, and attention. It is possible that there may be a wedding event in the morning and another event in the evening. On these occasions, we ensure that there is a minimum of two hours between events. This will allow your vendors ample time for set up.



# GRAYLYN

## WEDDINGS

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